



தமிழ்நாடு தமில்நாடு TAMILNADU

23 MAR 2026

EU 560219  
KUMARAVELU  
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L No: 26/CH (S) 2010 dt 02-3-2011  
No: M-10/22, Aishwarya Colony,  
Indira Nagar, Adyar, Chennai - 600 020.



## TAMIL NADU CANCER REGISTRY PROGRAM (TNCRP)

*A collaborative surveillance study by the Cancer Institute (W.I.A) &  
Department of Health and Family Welfare, Govt of Tamil Nadu, Chennai*

### MEMORANDUM OF UNDERSTANDING

#### Principal Investigator(s):

##### Dr. R. Swaminathan

Professor and Head, Epidemiology, Biostatistics and Cancer Registry &  
Associate Director, Cancer Institute (WIA), Chennai 600020

##### The Director

Directorate of Public Health & Preventive Medicine  
DMS campus, Chennai

#### Co-Principal Investigator(s)

##### The Joint Director (NCD)

##### The Joint Director (SBHI)

Directorate of Public Health & Preventive Medicine  
DMS campus, Chennai

## MEMORANDUM OF UNDERSTANDING

This **MEMORANDUM OF UNDERSTANDING** (“MoU”) is executed on March 1, 2026 by and between

**DIRECTORATE OF PUBLIC HEALTH & PREVENTIVE MEDICINE (DPH&PM)**, a statutory body under the Department of Health & Family Welfare, Government of Tamil Nadu, functioning at its premises in DMS Campus, Teynampet, Chennai 600018 represented by the Joint Director (NCD), duly authorized by the Director, Directorate of Public Health & Preventive Medicine, hereinafter called the ‘**DPH&PM**’ which expression shall where the context so admits includes its successors in interest and permitted assigns of the first part.

AND

**CANCER INSTITUTE (W.I.A)**, a charitable organization registered under the Tamil Nadu Societies Registration Act 1975, represented by Dr. R. Swaminathan, Associate Director duly authorized by the CEO and Medical Director, Cancer Institute (W.I.A), having its office at 38 Sardar Patel Road, Chennai 600036, hereinafter referred to as ‘**Cancer Institute (W.I.A)**’, which expression shall where the context so admits includes its successors in interest and permitted assigns of the second part.

DPH&PM and Cancer Institute (W.I.A) are hereinafter individually referred to as ‘Party’ and collectively as ‘Parties’.

### RECITALS:

#### WHEREAS

1. **DPH&PM** is the premier body under government of Tamil Nadu for population-based disease surveillance encompassing public health services, training and research in Tamil Nadu state
2. The **Cancer Institute (W.I.A)** is a comprehensive state cancer institute and a regional cancer centre recognized by the government of Tamil Nadu state and union government of India respectively
3. Cancer is declared as a notifiable disease under the Public Health Act by a G.O. (Ms.) No. 66 dated 22.02.2018 and data collection on new cancer cases through TNCRP by a G.O. (Ms) No. 132 dated 17-04-2012
4. The Parties have mutually agreed upon to do this project jointly and the need for an online platform (i) for notifying new cancer cases to TNCRP to elicit the realistic cancer incidence and burden in Tamil Nadu state and (ii) for organizing population-based services to cancer patients
5. Under a state advisory committee for TNCRP to steer its activities.
6. Both parties have equal rights over the project and data generated out of it

NOW THEREFORE for good and valuable consideration, the Parties agree hereto as follows:

#### 1. SCOPE AND OBJECTIVES

- 1.1. This project encompasses systematic and continuous population-based surveillance data collection on new cancer cases resident in Tamil Nadu from all potential

sources (hospitals in public/private sector(s), pathology labs, imaging centres, other supportive services, insurance schemes, death certificates under CRS, etc.) using standard cancer registration norms, methods and approaches.

1.2. The TNCRP web-portal can be accessed using the following link <https://tncrp.cancerinstitutewia.in/>. The application is hosted on AWS EC2 and enabled Elastic Application Load Balancing for enhanced performance and scalable infrastructure including efficient trouble shooting and resolution. This has integrated AWS Cloudwatch to monitor performance and security metrics like encryption, elastic block store encryption and secure sockets layer, transport layer security to prevent data loss or leak even in transit.

1.3. The following organizations / institutions / parties are working towards the successful implementation of the project:

- a) DPH&PM and Cancer Institute (W.I.A)
- b) Directorate of Medical Education, Govt of Tamil Nadu
- c) Directorate of Medical and Rural Services, Govt of Tamil Nadu
- d) National Health Mission-Tamil Nadu

The Roles and responsibilities of each entity Party is attached as **Annexure A**.

1.4. The work will be done in a timely and professional manner and in close coordination with other related Parties.

1.5. The Cancer Institute (W.I.A) had obtained clearance from the institute ethics committee for TNCRP activities

## **2. CONFIDENTIALITY**

Cancer patient identity like patient name, father/spouse name and address of usual residence form an integral part of data collection or notification in TNCRP. This is done mainly to identify duplicate notifications of same individual with cancer reported from multiple sources in TNCRP and delete them. Only the original case which is updated with relevant data from duplicate notifications will be counted for analytical purposes. TNCRP has instituted rigid measures for tight data security (cloud storage), imposed severe restrictions and different levels of access (admin, state and district levels) to the database with specific user rights (username and password). It is the collective responsibility of all parties to uphold utmost confidentiality of information given in cancer notification forms.

## **3. FUNDING**

All costs of TNCRP operations, both offline and online, towards data collection/notification are fully borne by the Cancer Institute (W.I.A). This includes personnel employed by the institute for the purpose and allied costs. The costs for organizing workshops for training personnel from source hospitals/institutions on cancer registration will be borne by the respective parties. There is no other financial liability to any other parties involved in this MoU.

#### 4. LIABILITY & DISCLAIMER:

In no event shall the Cancer Institute (W.I.A) have any liability to the other Parties for any damages whatsoever (including but not limited to indirect, speculative, special or consequential damages) arising out of or in connection with this MoU.

#### 5. TERM AND DURATION

This MoU shall be valid for a period of 1 year from the last date of its signing renewable every year on mutual agreement. In case of specific projects, the parties may agree upon the project proposal or scope of work which will set out the details of the rights and responsibilities of each party, treatment of costs, expenses, define the project scope etc.

#### 6. MISCELLANEOUS TERMS

a. The Parties will mutually agree upon publication, if any, keeping in mind the confidentiality and potential patents' rights.

b. The Parties will not use the name or trademark of the other Party without the prior written consent of the owner to the name or trademark.


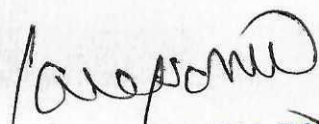
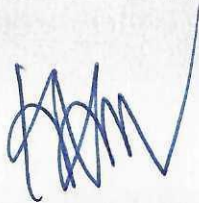

c. **Assignment:** The Parties shall not be entitled to assign, license or in any manner deal the benefit, in whole or in part, of any rights under this MOU without the prior consent in the writing of the owner or the other Parties to this Agreement.

d. **Amendment:** Except otherwise provided therein, no addition, amendment or modification of any part of the MoU shall be effective unless done in writing and signed by and on behalf of both parties by their respective Authorized Signatories.

##### e. **Governing Law and Dispute Resolution:**

Any dispute relating to this Agreement which could not be amicably settled between the Parties within 45 days (whether or not by help of head of the institution/organisation or their respective nominees), shall be referred to a sole arbitrator under Arbitration & Conciliation Act 1996 and amendments thereof. Language of Arbitration shall be English. The Place of Arbitration shall be Chennai, India. The Parties agree to submit to the laws of India and exclusive jurisdiction of the Courts in Chennai, India.

IN WITNESS THEREOF, the duly authorized representatives of the Parties have caused this MoU to be executed on the date first written above.

<p><b>DPH&amp;PM</b></p> <p>Signature: </p> <p>Name: <b>Dr. A. Somasundaram</b> Title: <b>Principal Investigator (PI) &amp; Director, DPH&amp;PM</b></p>	<p><b>CANCER INSTITUTE (W.I.A)</b></p> <p>Signature: </p> <p>Name: <b>Dr. Kalpana Balakrishnan</b> Title: <b>CEO and Medical Director</b></p> <p><b>DR KALPANA BALAKRISHNAN CEO &amp; MEDICAL DIRECTOR CANCER INSTITUTE (WIA)</b></p>
<p>Signature: </p> <p>Name: <b>Dr. Krishnaraj</b> Title: <b>Co-Principal Investigator &amp; Joint Director (NCD)</b></p>	<p>Signature: </p> <p>Name: <b>Dr. R. Swaminathan</b> Title: <b>Principal Investigator &amp; Associate Director</b></p> <p><b>Dr.R.SWAMINATHAN Associate Director Cancer Institute (WIA)</b></p>

**ANNEXURE-A**  
**Common privileges and Core Responsibilities of Parties**

**Common privileges**

1. State level users of TNCRP web-application

Cancer Institute (W.I.A) authorized personnel  
DPH&PM authorized officials  
DME authorized officials  
DMS authorized officials  
NHM-TN authorized officials

*Any addition/deletion/modification of the user ID login will be undertaken ONLY with the written approval of appropriate authority.*

The above authorized users are assigned the following access rights to

- Download line-list of notified cancer cases as on date – in full or using filters
- Download line-list of finalized incident cancer cases: 2012-2021

2. District level users of TNCRP web-application

DDHS authorized officials of respective districts

*Any addition/deletion/modification of the user ID login will be undertaken ONLY with the written approval of DPH&PM*

Access rights are assigned to

- Download line-list of notified cancer cases that are residents of respective districts ONLY as on date – in full or using filters
- Download line-list of finalized incident cancer cases that are residents of respective districts only: 2012-2021

3. Individual source level users of TNCRP web-application

Authorized personnel in hospitals under the jurisdiction of DPH&PM, DME, DMS

Rights are assigned to

- Download line-list of notified cancer cases of respective hospitals only as on date – total cases or using filters
- Download line-list of finalized data of cancer incidence of respective hospitals only: 2012-2021

**Core responsibilities**

1. Cancer Institute (W.I.A)

- Systematic and continuous registration of new cancer cases from all potential sources (hospitals/medical colleges with/without radiation in government/non-

government sectors, pathology labs, imaging centres, other support services, insurance schemes, death certificates under vital statistics division, etc.) in Tamil Nadu and outside by active/passive methods using the TNCRP notification form.

- Formatting e-data received as electronic line-listing from source hospitals as per TNCRP database and uploading into TNCRP web-application portal
- Data processing (completeness, duplicate checks, validity/consistency checks, etc.) for quality following standard international and ICMR norms
- Data analysis for cancer incidence statistics, report preparation and dissemination after approval by the study team
- Employing dedicated staff for carrying out all of the above
- All the accrued identifiable data to be kept strictly secured and confidential

## 2. DPH&PM

- Facilitating the notification of new cancer cases from all sources under the jurisdiction of DPH&PM through TNCRP software or providing an electronic line-list data to TNCRP
- Providing the electronic line-list of the deceased persons among residents of Tamil Nadu whose cause of death was due to cancer from CRS or E-Mor software annually
- Facilitating the collection of data on the vital status (alive/dead) of notified new cancer cases, if possible, through the MTM staff.
- Facilitating non-cooperating sources of registration (like private hospitals, etc.), if any, to comply with notifying new cancer cases to TNCRP
- Constituting a state advisory board for TNCRP
- All the accrued identifiable data to be kept strictly secured and confidential

## 3. DME

- Facilitating the notification of new cancer cases from all sources under the jurisdiction of DME through TNCRP software or providing an electronic line-list data to TNCRP or data abstraction from medical record/register by TNCRP staff
- All the accrued identifiable data to be kept strictly secured and confidential

## 4. DMS

- Facilitating the notification of new cancer cases from all sources under the jurisdiction of DMS through TNCRP software or providing an electronic line-list data or data abstraction from medical record/register by TNCRP staff
- All the accrued identifiable data to be kept strictly secured and confidential